

PEBBLE BEACH VILLAS

PROCEDURE #12

BULLETIN BOARD POSTINGS

Purpose: This procedure is provided for PBV Board Members, Owners, Guests, and the Elliott Merrill (EM) Project Manager to facilitate effective bulletin communication.

Scope: PBV currently maintains bulletin boards at the bottom of stairwells on Buildings A through G, and a bulletin both inside and outside the Clubhouse. This procedure describes the material to be posted on these bulletin boards.

1. Building Bulletin Boards are required to post the following:
 - a. PBV Board Meeting agendas 48 hours before
 - b. PBV Budget Meeting agenda
 - c. PBV Annual Member Meeting agenda 14 days or more before meeting
 - d. Annual Social Committee events calendar
 - e. Building notices, as owners determine
2. Inside Clubhouse Bulletin Board
 - a. Parking Pass Procedures
 - b. Renter's List
 - c. Beach Gate Security Code
 - d. Internet Access Code
 - e. Procedures List
 - f. Other, as determined by the Board
3. Outside Clubhouse Bulletin Board
 - a. Left Section
 - i. Association sponsored events
 - ii. Owner Notices: celebrations, obituaries
 - iii. Unit rental/sales postings
 - b. Middle Section
 - i. PBV Association Permits
 - ii. PBV Association License
 - iii. Community notices/information
 - c. Right Section
 - i. Board of Directors Meeting Notices/agendas
 - ii. Board notices

