

"Wise management makes the difference."

PEPPLE BEACH VILLAS CONDOMINIUM ASSOCIATION, INC. FINANCIAL AND PROPERTY REPORT July 2020

DATE:

August 17, 2020

TO:

Board of Directors – Pebble Beach Villas

FROM:

Mike Gallagher, Community Association Manager

RE:

Financial & Property Report as of July 31, 2020

Please find the current month financial and property update report from Mike Gallagher, Community Association Manager, and Elliott Merrill Community Management.

EXPENSES FOR THE CURRENT MONTH: \$28,167 with a budget of \$25,691 or \$2,476 over budget for the month.

Variances by Category:

- Administrative Expenses: \$392 under budget.
- Building Operations: \$606 over budget due to Pest Control services
- Landscape & Grounds Expense: \$3,408 over budget due to tree trimming
- Recreation Facilities: \$278 under budget.
- Utilities: \$451 under budget.
- Miscellaneous: \$417 under budget.

YEAR TO DATE EXPENSES: \$187,440 with a budget of \$179,835 or \$7,606 over budget for year.

Variances by Category:

- Administrative Expenses: \$1,498 over budget due to Audit, Corporate Fees, and copies/postage.
- Building & Operations: \$4,030 under budget
- Landscape & Grounds Expense: \$11,722 over budget due to planting along the north fence, pine tree removal and irrigation repairs.
- Recreation Facilities: \$168 over budget due to purchase of non-slip mats and pool repairs.
- Utilities: \$230 over budget due to electricity and water/sewer.
- Miscellaneous: \$1,983 under budget.

Reserves: \$435,690 Owner's Equity: \$64,177 Accounts Receivable: \$1,377

Maintenance:

- Tennis Court and Shuffleboard court repainting completed
- Capped irrigation lines along A1A for road widening
- Palm trees trimmed
- Irrigation electric repaired
- New Clubhouse carpeting installed
- Camera system inspected for repairs/upgrade
- New pool rails scheduled for late August
- Repairing garbage bid door latches
- Sprayed parking areas and roadways with weed killer
- Power wash catwalks and sidewalks
- General maintenance of pool
- Cleaned pool filters
- Maintenance of irrigation system

Upcoming Management Items:

- Correct flooding south of bldg. F
- Address woodpecker holes and aging soffits
- Inspect building exteriors for defects/repairs before painting
- Check catwalks and columns for spalling
- Price removing AC fences
- Investigate fencing behind bldg. F

Contact Us:

- Maintenance questions, problems or suggestions: Paola Alvarado at 772-569-9853 ext. 136 or paolaa@elliottmerrill.com
- Accounts Receivable questions re: coupons, payments, etc: Allison Sullivan at ext. 114 or allisons@elliottmerrill.com
- Night/Weekend Emergency Maintenance Only: 772-569-9853
- Check out our website. Find Docs, Rules & Regs, and more at www.elliottmerrill.com.

Pebble Beach Villas Inc Balance Sheet Period Through: 7/31/2020

Assets Cash - Operating 10215 - Synovus - Op Chk 10216 - Synovus - Op MM Cash - Operating Total	\$26,149.78 \$46,140.81 \$72,290.59	
Cash - Reserves 10304 - Marine Bank - Rsv MM 10305 - SunTrust - Rsv MM 10306 - Bank United - Rsv MM 10308 - iThink - Rsv CD - 3.01% - 4/2021 10309 - iThink - Rsv CD - 1.87% - 1/2022 Cash - Reserves Total	\$102,792.69 \$74,421.85 \$37,858.30 \$124,616.71 \$100,000.00 \$439,689.55	
Other Assets 10610 - Accounts Receivable 10635 - A/R - Other 11610 - Prepaid Insurance Other Assets Total	\$1,359.24 \$17.57 \$10,430.35 \$11,807.16	
Assets Total		\$523,787.30
Liabilities and Equity Liability 23110 - Accounts Payable 23114 - A/P Fees 23150 - Accounts Payable-Reserves 24110 - Prepaid Maintenance Fees Liability Total	\$1,772.82 \$15.00 \$4,000.00 \$18,132.57 \$23,920.39	
Reserves 35010 - Roofing Reserve 35020 - Painting Reserve 35030 - Paving Reserve 35060 - Recreation Reserve 35140 - Building Reserve 35150 - Unallocated Reserve Interest Reserves Total	\$244,922.54 \$82,535.65 \$41,870.98 (\$1,655.55) \$64,270.48 \$3,745.45 \$435,689.55	
Equity 44910 - Operating Balance, January 1 Equity Total	\$67,344.18 \$67,344.18	
Net Income	(\$3,166.82)	
Liabilities & Equity Total		\$523,787.30

Pebble Beach Villas Inc Income/Expense Statement 7/1/2020 - 7/31/2020

	7/1/20	20 - 7/31/2	2020	1/1/2	020 - 7/31/20	020	
Accounts	Actual		Variance	Actual	Budget		Annual Budget
Income	7,000						
Income							
55110 - Current Assessments	\$26,463.00\$	26,463.00	\$0.00	\$185,241.00	185,241.00	\$0.00	\$317,556.00
55120 - Interest Income	\$2.35	\$0.00	\$2.35	\$39.14	\$0.00	\$39.14	\$0.00
55122 - Owner Finance Charges	\$2.57	\$0.00	\$2.57	\$18.91	\$0.00	\$18.91	\$0.00
55160 - Application Fees Income	\$100.00	\$0.00	\$100.00	\$300.00	\$0.00	\$300.00	\$0.00
55161 - App Processing Fees Expense	(\$25.00)	\$0.00	(\$25.00)	(\$75.00)	\$0.00	(\$75.00)	\$0.00
Total Income	\$26,542.92	326,463.00	\$79.92	\$185,524.05	\$185,241.00	\$283.05	\$317,556.00
Laundry Income/Expense	¢206.75	\$250.00	\$46.75	\$2,237.25	\$1,750.00	\$487.25	\$3,000.00
55150 - Laundry Income	\$296.75 (\$1,618.72)	\$250.00		(\$3,487.70)			(\$2,000.00)
71200 - Laundry Expense Total Laundry Income/Expense	(\$1,321.97)	\$83.33	(\$1,402.00) (\$1,405.30)	(\$1,250.45)	\$583.31	(\$1,833.76)	\$1,000.00
Total Laundry Income/Expense	(\$1,521.97)	ψ00.00	(ψ1,400.00)	(ψ1,200.40)	Ψ000.01	(ψ1,000.10)	ψ1,000,00
Total Income	\$25,220,95	26.546.33	(\$1,325,38)	\$184,273.60	185,824.31	(\$1,550.71)	\$318,556.00
		•					
Expense							
Administrative Expenses			444=00	A4 750 00	A4 000 04	(#700.40)	#4 750 00
61100 - Annual Review & Tax Prep	\$0.00	\$145.83		\$1,750.00	\$1,020.81	(\$729.19)	\$1,750.00 \$349.00
61300 - Corporate/Condo Fees	\$0.00	\$29.08	\$29.08	\$349.25 \$60,232.83	\$203.56	(\$145.69) (\$7.77)	\$103,243.00
61400 - Insurance	\$8,604.69 \$30.00	\$83.33		\$356.35	\$583.31	\$226.96	\$1,000.00
61500 - Legal Fees 61550 - Management Services	\$1,880.50			\$13,163.50		\$0.00	\$22,566.00
61660 - Office Supplies/Copies/Postage	\$45.88	\$183.33		\$2,320.41		(\$1,037.10)	\$2,200.00
61800 - Telephone	\$110.11	\$137.50		\$767.33	\$962.50	\$195.17	\$1,650.00
Total Administrative Expenses	\$10,671.183				\$77,442.05		\$132,758.00
Total / tallimotivative Expenses	*	, ,	·		•	•	
Buildings Operations							****
63300 - Building Maintenance Supplies & Repairs	\$680.72	\$958.33	,	\$4,163.53	\$6,708.31	\$2,544.78	\$11,500.00
63800 - Pest Control: Buildings	\$2,042.18		(\$1,500.51)	\$4,413.30	\$3,791.69	(\$621.61)	\$6,500.00
65200 - Cleaning Labor	\$200.00	\$429.17		\$2,500.00	\$3,004.19	\$504.19	\$5,150.00 \$33,480.00
65300 - Maintenance Labor	\$2,401.92			\$17,927.82		\$1,602.18 \$4,029.54	\$56,630.00
Total Buildings Operations	\$5,324.82	\$4,719.17	(\$605.65)	\$29,004.65	\$33,034.19	\$4,029.54	 Ф00,030.00
Grounds/Landscape							
66300 - Landscape Maintenance	\$2,577.00	\$2,650,00	\$73.00	\$18,039.00	\$18,550.00	\$511.00	\$31,800.00
66400 - Irrigation Supplies & Repairs	\$414.53	\$208.33			\$1,458.31	(\$997.98)	
66450 - Irrigation Water	\$313.56	\$350.00			\$2,450.00	\$344.86	
66600 - Landscape Replacement & Mulch	\$0.00	\$1,041.67		\$15,289.00	\$7,291.69		
66700 - Landscape Weed, Pest & Fertilization	\$235.00	\$441.67			\$3,091.69	(\$123.31)	
66800 - Tree Trimming	\$5,143.00		(\$4,559.67)	\$7,543.00	\$4,083.31		
Total Grounds/Landscape	\$8,683.09	\$5,275.00	(\$3,408.09)	\$48,647.43	\$36,925.00	(\$11,722.43)	\$63,300.00
D C F 190-							
Recreation Facilities	\$0.00	\$166.67	\$166.67	\$1,565.09	\$1,166.69	(\$398.40)	\$2,000.00
70130 - Clubhouse Service & Repairs 71400 - Pool Supplies & Repairs	\$155.61	\$250.00				\$376.88	
73000 - Tennis Courts Repairs	\$0.00	\$16.67			\$116.69		
Total Recreation Facilities	\$155.61	\$433.34					
Total Neoreation Faointos	*	*	, —	. ,			
<u>Utilities</u>							
75310 - Electricity	\$540.83	\$750.00				(\$253.29)	\$9,000.00
75500 - Trash Removal	\$771.72		,				
75710 - Water & Sewer		\$2,083.33		\$15,362.70			
Total Utilities	\$3,332.18	\$3,783.33	\$451.15	\$26,712.87	\$26,483.31	(\$229.56)	\$45,400.00
Miscellaneous							
77300 - Contingency	\$0.00	\$416.67	\$416.67	\$934.00	\$2,916.69	\$1,982.69	\$5,000.00
Total Miscellaneous	\$0.00						
Total Miscellatioods	,	,	,	•			
Total Expense	\$28,166.88	\$25,690.66	(\$2,476.22)	\$187,440.42	\$179,834.62	(\$7,605.80)	\$308,288.00
•							
Operating Net Income	(\$2,945.93)	\$855.67	7 (\$3,801.60)	(\$3,166.82)	\$5,989.69	(\$9,156.51)	\$10,268.00

Pebble Beach Villas Inc Income/Expense Statement 7/1/2020 - 7/31/2020

	7/1/2	020 - 7/31/20	020	1/1/2020 - 7/31/2020			
Accounts	Actual	Budget	Variance	Actual	Budget	Variance A	nnual Budget
Reserve Income							
Reserve Income							
55115 - Reserve Assessments	\$7,215.00	\$7,215.00	\$0.00	\$50,505.00	\$50,505.00	\$0.00	\$86,580.00
Total Reserve Income	\$7,215.00	\$7,215.00	\$0.00	\$50,505.00	\$50,505.00	\$0.00	\$86,580.00
Total Reserve Income	\$7,215.00	\$7,215.00	\$0.00	\$50,505.00	\$50,505.00	\$0.00	\$86,580.00
Reserve Expense							
Reserve Transfer			** **	400.075.45	400.075.45	#0.00	##4.000.00
85010 - Roofing Reserve Transfer	\$4,582.17		\$0.00		\$32,075.15	\$0.00	\$54,986.00
85020 - Painting Reserve Transfer	\$122.50	\$122.50	\$0.00	\$857.50	\$857.50	\$0.00	\$1,470.00
85030 - Paving Reserve Transfer		\$1,666.83	\$0.00	· ·	\$11,667.85	\$0.00	\$20,002.00
85060 - Recreation Reserve Transfer	\$459.25	\$459.25	\$0.00		\$3,214.75	\$0.00	\$5,511.00
85140 - Buildings Reserve Transfer	\$384.25	\$384.25	\$0.00	\$2,689.75	\$2,689.75	\$0.00	\$4,611.00
Total Reserve Transfer	\$7,215.00	\$7,215.00	\$0.00	\$50,505.00	\$50,505.00	\$0.00	\$86,580.00
Total Reserve Expense	\$7,215.00	\$7,215.00	\$0.00	\$50,505.00	\$50,505.00	\$0.00	\$86,580.00
Reserve Net Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Income	(\$2,945.93)	\$855.67((\$3,801.60)	(\$3,166.82)	\$5,989.69	(\$9,156.51)	\$10,268.00

PEBBLE BEACH VILLAS RESERVE STATEMENT FOR PERIOD ENDED 7/31/2020

RESERVE	12/31/2019	YTD	YTD	'L	/31/2020
LINE ITEM	BEGINNING BALANCE	ASSESSMENTS/ADDITIONS	EXPENSES/SUBTRACTIONS		BALANCE
ROOFING	\$ 212,847.39 \$	\$ 32,075.15 \$		٠Ş	\$ 244,922.54
PAINTING	\$ 81,678.15 \$	\$ 857.50 \$	\$	٠	\$ 82,535.65
PAVING	\$ 30,203.13 \$	\$ 11,667.85 \$	į.	s	\$ 41,870.98
RECREATION	\$ 15,730.63 \$	\$ 3,214.75 \$	\$ (20,600.93) \$ (1,655.55)	↔	(1,655.55)
BUILDINGS	\$ 67,481.49 \$	\$ 2,689.75 \$		₹\$	(5,900.76) \$ 64,270.48
UNALLOCATED INTEREST \$	· \$	\$ 3,745.45 \$	- \$	\$	\$ 3,745.45

(26,501.69) \$ 435,689.55

54,250.45 \$

407,940.79 \$

TOTALS:

Pebble Beach Villas Inc Check Register 7/1/2020 - 7/31/2020

Check Date Vendor or Payee

Accour # 10215	1t Check # 2086	invoice	Line Item ELLIOTT MERRILL COMMUNITY	Check Amt	Expense Account	Invoice	Paid
10215	2086	7/1/2020	ELLIOTT MERRILL COMMUNITY				
			MANAGEMENT	\$4,353.30			
		JULY 2020	POSTAGE & SHIPPING		61660 Office Supplies/Copies/Postage	\$18.38	\$18.38
		JULY 2020	LEASE/SALES FEE		55161 App Processing Fees Expense	\$25.00	\$25.00
		JULY 2020	MONTHLY CELL PHONE (1/2)		61660 Office Supplies/Copies/Postage	\$27.50	\$27.50
		JULY 2020	MONTHLY MANAGEMENT FEE		61550 Management Services	\$1,880.50\$	1,880.50
		JULY 2020	MONTHLY MAINTENANCE LABOR- ARREARS-SCOTT CHNUPA		65300 Maintenance Labor	\$2,401.92\$	2,401.92
10215	70120	7/1/2020	FIRST INSURANCE FUNDING CORPORATION.	\$7,691.86			
		91005215 (8)	PAYMENT 8 OF 10: ACCT #900-91005215		11610 Prepaid Insurance	\$7,691.86\$	7,691.86
10215	2087	7/7/2020	PEBBLE BEACH VILLAS	\$7,215.00	05000 Dainting Dagania		
		JULY 2020	JULY MONTHLY RESERVE FUNDING		85020 Painting Reserve Transfer	\$122.50	\$122.50
		JULY 2020	JULY MONTHLY RESERVE FUNDING		85140 Buildings Reserve Transfer	\$384.25	\$384.25
		JULY 2020	JULY MONTHLY RESERVE FUNDING		85060 Recreation Reserve Transfer	\$459.25	\$459.25
		JULY 2020	JULY MONTHLY RESERVE FUNDING		85030 Paving Reserve Transfer	\$1,666.83\$	1,666.83
		JULY 2020	JULY MONTHLY RESERVE FUNDING		85010 Roofing Reserve Transfer	\$4,582.17\$	4,582.17
10215	2088	0769-	REPUBLIC SERVICES #769 JULY MONTHLY TRASH & RECYCLING SVCS - ACCT #3-0769-2000188	\$771.72	75500 Trash Removal	\$771.72	\$771.72
10215	2089	7/14/2020 JULY 2020	COMCAST JULY 7/14-8/13/20 INTERNET & VOICE SVCS - ACCT #8535115050042319	\$110.11	61800 Telephone	\$110.11	\$110.11
10215	2090	7/14/2020 993103810	SOUTHDATA, INC. OWNER COUPON BOOK FOR ASSMT PYMT REMIT	\$6.41	61660 Office Supplies/Copies/Postage	\$6.41	\$6.41
10215	2091	7/14/2020 8813259- 2020	TERMINIX PROCESSING CENTER ANNUAL DRYWOOD TERMITE SVC PLAN RENEWAL - 7/1/20-7/1/21 - CUSTOMER #8813259 - SALES AGREEMENT #12322232	\$1,642.00	63800 Pest Control: Buildings	\$ \$1,642.00\$	1,642.00
10215	2092	7/21/2020 070220	CAPITAL ONE BANK WALMART 7/2/20: MAINTENANCE SUPPLIES	\$15.71	63300 Building Maintenance Supplies & Repairs	\$15.71	\$15.71
10215	2093	7/21/2020	JUNIPER LANDSCAPING OF FLORIDA, LLC	\$304.53	and the state of t		
		92552	REPAIR CLOCK WIRING		66400 Irrigation Supplies & Repairs	\$304.53	\$304.53
10215	2094	7/21/2020	L.WALTON ELECTRIC, INC.	\$110.00			
		20-4744	IRRIG TIME CLOCK REPAIRS		66400 Irrigation Supplies & Repairs	\$110.00	\$110.00
10215	2095	7/21/2020 27440	MCKINNON & HAMILTON ,PLLC. BOB CARTER QUESTIONS	\$30.00	61500 Legal Fees	\$30.00	\$30.00
10215	2096		MEEKS PLUMBING, INC. I LAUNDRY ROOM VALVE REPAIR, BLDG F	\$454.72	71200 Laundry Expense	\$454.72	\$454.72
10215	2097	7/21/2020	NATIVEGREEN PEST CONTROL & FERTILIZATION LLC	\$235.00			

		52301	SHRUB INSECT & DISEASE TREATMENT		66700 Landscape Weed, Pes & Fertilization	t \$235.00	\$235.00
10215	2098		NORLIZ CLEANING SERVICE CLUBHOUSE CLEANING: 6/22/20	\$100.00	65200 Cleaning Labor	\$100.00	\$100.00
10215	2099	7/21/2020	VERO CHEMICAL DISTRIBUTORS, INC.	\$64.91			
		274640	CHLORINE, SODA BICARBONATE		71400 Pool Supplies & Repairs	\$64.91	\$64.91
10215	2100	7/21/2020 071520	YEAR ROUND LAWN MAINTENANCE,INC. JULY MONTHLY LANDSCAPE MAINTENANCE	\$2,577.00	66300 Landscape Maintenance	\$2,577.00\$2	2,577.00
10215	72120	7/21/2020		\$540.83			
		JULY 2020	BLDG B		75310 Electricity	\$32.01	\$32.01
		JULY 2020	BLDG C		75310 Electricity	\$32.46	\$32.46
		JULY 2020	BLDG D		75310 Electricity	\$32.90	\$32.90
		JULY 2020			75310 Electricity	\$37.37	\$37.37
		JULY 2020	JULY -6/10/20-7/10/20 - ACCT #77402-10385 - BLDG A		75310 Electricity	\$37.82	\$37.82
		JULY 2020	ILILY 6/10/20-7/10/20- ACCT #30131-09446 -		75310 Electricity	\$46.61	\$46.61
		JULY 2020	JULY -6/10/20-7/10/20- ACCT #37070-51060 -		75310 Electricity	\$52.76	\$52.76
		JULY 2020	IIII V _6/10/20_7/10/20_ ACCT #94204-46552 ~		75310 Electricity	\$268.90	\$268.90
	242	=10010000		\$3,860.20			
10305	242	7/28/2020 042920 FINAL	G-N-L FLOORING CLUBROOM CARPET - FINAL	\$3,000.20	35065 Expenses-Recreation	\$3,860.20\$	3,860.20
10215	2101	7/28/2020 070920	CAPITAL ONE BANK HOME DEPOT 7/9/20: BLDG D TRASH GATE REPAIR	\$82.95	63300 Building Maintenance Supplies & Repairs	\$82.95	\$82.95
10215	2102	7/28/2020 94021	JUNIPER LANDSCAPING OF FLORIDA, LLC PALM TRIM	\$5,143.00	66800 Tree Trimming	\$5,143.00\$	5,143.00
10215	2103	7/28/2020 20-4765	L.WALTON ELECTRIC, INC. REPLACE BREAKER BLDG F LAUNDRY ROOM	\$419.15	63300 Building Maintenance Supplies & Repairs	\$419.15	\$419.15
10215	2104		VERO CHEMICAL DISTRIBUTORS, INC. WHITE VINEGAR, BAR KEEPER, CHLORINE	\$44.97	71400 Pool Supplies & Repairs	\$44.97	\$44.97
10215	2105	7/29/2020 JULY 2020	CITY OF VERO BEACH UTILITIES JULY - 6/11-7/13/20 SVC - 3 KGAL - ACCT #20037789 - 5100 HWY A1A BLDG H	\$2,333.19	75710 Water & Sewer	\$59.98	\$59.98
		JULY 2020) JULY - 6/11-7/13/20 SVC - 4 KGAL - ACCT) #20037742 - 5100 HWY A1A BLDG D		75710 Water & Sewer	\$240.87	\$240.87
		JULY 2020	ILILY = 6/11-7/13/20 SVC = 10 KGAL = ACCT		75710 Water & Sewer	\$273.05	\$273.05
		JULY 2020	HILV 6/11 7/13/20 SVC - 11 KGAL - ACCT		75710 Water & Sewer	\$273.05	\$273.05
		JULY 2020	HILV 6/11 7/13/20 SVC 10 KGAL ACCT		75710 Water & Sewer	\$273.05	\$273.05
		JULY 2020	HILV 6/11 7/13/20 SVC 12 KGAL ACCT		75710 Water & Sewer	\$283.79	\$283.79
		JULY 2020	IIII V - 6/11-7/13/20 SVC - 16 KGAL - ACCT		75710 Water & Sewer	\$305.24	\$305.24
		JULY 2020	IIII Y - 6/11-7/13/20 SVC - 17 KGAL - ACCT		75710 Water & Sewer	\$310.60	\$310.60
		JULY 202	JULY - 6/11-7/13/20 SVC - 468 KGAL - ACCT		66450 Irrigation Water	\$313.56	\$313.56
10215	2106		NORLIZ CLEANING SERVICE CLUBHOUSE CLEANING: 7/6, 7/20	\$200.00	65200 Cleaning Labor	\$200.00	\$200.00
10305	243	7/30/2020	ENBS PAINTING/RCF	\$1,875.00			

063020 PAINT TENNIS COURT FENCE

35065 Expenses-Recreation \$1,875.00\$1,875.00

Total: \$40,181.56