

Pebble Beach Villas Inc. June 2017 Financial and Property Report

TO:

Board of Directors

FROM:

Rick Kimes, CMCA

Elliott Merrill Community Management

DATE:

July 18, 2017

FINANCIAL REPORT

EXPENSES FOR THE CURRENT MONTH - \$30,186 with a budget of \$25,296 or \$4,890 over budget.

Variances by category and explanations for the current month are as follows:

- Administrative: \$207 under budget.
- Building Operations: \$1,969 over budget due to repairs and pest control.
- Grounds and Landscape: \$1,705 over budget due to irrigation, fertilizer and trimmings.
- Recreational Facilities: \$138 over budget due to pool repairs.
- Utilities: \$455 under budget.
- Miscellaneous: \$1,740 over budget due to gutter repair.

YEAR-TO-DATE EXPENSES - \$155,761 with a budget of \$153,526 or \$2,234 over budget for the year.

Variances by category and explanations for the current year are as follows:

- Administrative: \$529 under budget.
- Building Operations: \$1,412 over budget due to repairs, supplies and pest control.
- Grounds & Landscape: \$652 under budget.
- Recreational Facilities: \$773 over budget due to pool repairs and supplies.
- Utilities: \$711 over budget due to trash and water/sewer.
- Miscellaneous: \$519 over budget due to gutter repair.

Total Reserves: \$366,564

MONTHLY MAINTENANCE PROJECTS AND REPAIRS

FOR THE MONTH	OF	June and July of 2017

PROPERTY NAME	Pebble Beach Villas

Mon

Tues

Thur

Fri	I bleached for mold today.
16th	I started working on a sprinkler head a car ran over.
Mon 19th	I picked up 3 truck loads of tree branches and seed pods with the truck. I worked on sprinkler heads some more.
Tues	I cleaned window sills and fire boxes and I removed 3 wasp nests.
20th	I pressure washed building D and blew all the water out of the building.
Thur 22nd	I hauled tree branches to the pile and I had a meeting with Ralph. I pressure washed building B and blew all the water out of the building.
Fri 23rd	Susan said she saw a raccoon so I searched the property for it but could not find it. I pressure washed building C and blew the water out of the building.
Mon 26th	I worked on sprinkler heads today. I manually watered several dry areas of the lawn today.
Tues 27th	I sprayed buildings A, B, C and D for lizards today. I pressure washed building E. Able gutter crew was on the property today doing the contracted work on the gutters.
Thur 29th	I sprayed the buildings for lizards . I pressure washed building H and blew the water out of the building.
Fri 30th	Waterforce came and we got zone 2 working. I worked on sprinklers and watered dry areas of the lawn today.
Mon 3rd	I watered dry areas of the lawn today and picked up limbs sticks and branches. I worked on sprinklers today.
Tues 4th	Off for the 4th of July
Thur 6th	I ran my sprinkler tests after the lawn guys left the property. I worked on sprinklers and watered day spots the rest of the day.
Fri 7th	I worked on sprinklers and watered dry areas of the grass I spread chinch bug killer on the lawn and watered it down to activate it.
Mon 10th	I worked on sprinkler heads that have become tipped and are not hitting the proper areas. I watered dry areas of the lawn, the new vegetation we installed is preventing water in other areas.
Tues 11th	I cut back branches and vegetation that is preventing sprinklers from getting to dry areas. I watered dry areas of the lawn.
Thur 13th	The water heater in building E laundry room went bad and sprung a leak so we called Meeks. I continued working on tipped sprinkler heads, there are many.
Fri 14th	I worked on sprinkler heads and tipped sprinkler heads today. I watered dry areas of the lawn again today.

Balance Sheet As of 06/30/17

			===========
TOTAL ASSETS		\$	465,984.22
Subtotal All Other Cash	····	\$	39,611.15
Prepaid Insurance	\$	39,611.15	
Subtotal Reserve Cash		\$	366,564.76
Reserves-BankUnited MM		252,152.27	
Reserves-SunTrust MM	\$	114,412.49	
Subtotal Operating Cash	_	\$	59,808.31
Operating-Florida Community MM	í	40,018.71	
Operating-Florida Community		11,980.46	`
Operating-Seacoast National	\$	7,809.14	
		ASSETS	

Balance Sheet As of 06/30/17

LIABILITIES & EQUITY

	LIA	RITITIES & EGOIT.	ı
CURRENT LIABILITIES:			
Accounts Payable	\$	8,230.81	
A/P Fees		105.00	
Prepaid Maintenance Fees		18,844.22	
Subtotal Current Liabilities	_	\$	27,180.03
RESERVES:			
Roofing Reserve	\$	178,647.91	
Painting Reserve		56,592.48	
Paving Reserve		44,304.84	
Recreation Reserve		24,251.47	
Building Reserve		62,768.06	
Subtotal Reserves		\$	366,564.76
EQUITY:			
Operating Balance, January 1	\$	74,000.94	
Current Year Net Income/(Loss)		(1,761.51)	
Subtotal Equity	_	\$	72,239.43
TOTAL LIABILITIES & EQUITY		\$ =	465,984.22

Income/Expense Statement Period: 06/01/17 to 06/30/17

			Current Period	T		Year-To-Date		Yearly
	Description	Actual	Budget	Variance	Actual	Budget	Variance	Budget
	,							
INCOME: 55110	Current Assessments	28,119.00	28,119.00	.00	168,714.00	168,714.00	.00	337,428.00
55110	Interest Income	26.49	.00	26.49	206.35	.00	206.35	.00
55120	Owner Finance Charges	.00	.00	.00	27.59	.00	27.59	.00
55150	Laundry Receipts Income	220.00	.00	220.00	2,822.00	.00	2,822.00	.00
55160	Application Fees Income	.00	.00	.00	200.00	.00	200.00	.00
55161	App Processing Fees Expense	.00	.00	.00	(25.00)	.00	(25.00)	.00
33101	App Flocessing Fees Dapense	.00			\ ,			
	Subtotal Income	28,365.49	28,119.00	246.49	171,944.94	168,714.00	3,230.94	337,428.00
EXPENSES	1							
ADMINIST	RATIVE EXPENSES							
61100	Annual Review & Tax Prep	.00	.00	.00	1,750.00	1,750.00	.00	1,750.00
61300	Corporate/Condo Fees	61.25	29.08	(32.17)	349.25	174.52	(174.73)	349.00
61400	Insurance	10,470.87	10,634.33	163.46	62,891.82	63,805.98	914.16	127,612.00
61500	Legal Fees	.00	83.33	83.33	216.00	499.98	283.98	1,000.00
61550	Management Services	1,656.00	1,656.00	.00	9,936.00	9,936.00	.00	19,872.00
61660	Office Supplies/Copies/Postag	154.18	162.50	8.32	1,387.48	975.00	(412.48)	1,950.00
61800	Telephone	132.03	116.67	(15.36)	781.15	700.02	(81.13)	1,400.00
	TOTAL ADMINISTRATIVE EXPENSES	12,474.33	12,681.91	207.58	77,311.70	77,841.50	529.80	153,933.00
BUILDING	GS OPERATIONS							
63300	Building Maint Supplies & Rpr	1,543.39	708.33	(835.06)	4,667.00	4,249.98	(417.02)	8,500.00
63800	Pest Control: Buildings	1,802.40	459.42	(1,342.98)	3,514.40	2,756.52	(757.88)	5,513.00
65200	Cleaning Labor	360.00	720.00	360.00	4,140.00	4,320.00	180.00	8,640.00
65300	Maintenance Labor	2,657.20	2,505.33	(151.87)	15,449.72	15,031.98	(417.74)	30,064.00
	BUILDINGS OPERATIONS	6,362.99	4,393.08	(1,969.91)	27,771.12	26,358.48	(1,412.64)	52,717.00
GROUNDS	/LANDSCAPE CARE							
66300	Landscape Maintenance	2,454.00	2,454.00	.00	14,724.00	14,724.00	.00	29,448.00
66400	Irrigation Supplies & Repairs	292.24	100.00	(192.24)	438.42	600.00	161.58	1,200.00
66450	Irrigation Water	276.97	354.17	77.20	1,290.43	2,125.02	834.59	4,250.00
66600	Landscape Replacement & Mulch	.00	416.67	416.67	3,278.68	2,500.02	(778.66)	5,000.00
66700	Landscape Weed, Pest & Fertili	900.00	425.00	(475.00)	2,850.00	2,550.00	(300.00)	5,100.00
66800	Tree Trimming	2,115.00	583.33	(1,531.67)	2,765.00	3,499.98	734.98	7,000.00
	TOTAL GROUNDS/LANDSCAPE CARE	6,038.21	4,333.17	(1,705.04)	25,346.53	25,999.02	652.49	51,998.00

Income/Expense Statement Period: 06/01/17 to 06/30/17

	Danadatian		Current Period		,	Year-To-Date		Yearly
	Description	Actual	Budget	Variance	Actual	Budget	Variance	Budget
RECREATI	ON FACILITIES							
70130	Clubhouse Service & Repairs	.00	83.33	83.33	.00	499.98	499.98	1,000.00
71400	Pool Supplies & Repairs	446.85	208.33	(238.52)	2,623.74	1,249.98	(1,373.76)	2,500.00
73000	Tennis Courts Repairs	.00	16.67	16.67	.00	99.98	99.98	200.00
	TOTAL RECREATION FACILITIES	446.85	308.33	(138.52)	2,623.74	1,849.94	(773.80)	3,700.00
UTILITIE	5S							
75310	Electricity	578.52	791.67	213.15	4,654.92	4,750.02	95.10	9,500.00
75500	Trash Removal	268.00	329.67	61.67	2,087.36	1,978.02	(109.34)	3,956.00
75710	Water & Sewer	2,027.81	2,208.33	180.52	13,946.93	13,249.98	(696.95)	26,500.00
	TOTAL UTILITIES	2,874.33	3,329.67	455.34	20,689.21	19,978.02	(711.19)	39,956.00
MISCELLA	ANEOUS							
77300	Contingency	1,990.00	250.00	(1,740.00)	2,019.13	1,500.00	(519.13)	3,000.00
	TOTAL MISCELLANEOUS	1,990.00	250.00	(1,740.00)	2,019.13	1,500.00	(519.13)	3,000.00
	SUBTOTAL OPERATING EXPENSES	30,186.71	25,296.16	(4,890.55)	155,761.43	153,526.96	(2,234.47)	305,304.00
RESERVE	TRANSFERS							
85010	Roofing Reserve Expense	865.08	865.08	.00	5,190.52	5,190.52	.00	10,381.00
85020	Painting Reserve Expense	788.83	788.83	.00	4,733.02	4,733.02	.00	9,466.00
85030	Paving Reserve Expense	443.67	443.67	.00	2,661.98	2,661.98	.00	5,324.00
85140	Buildings Reserve Expense	893.25	893.25	.00	5,359.50	5,359.50	.00	10,719.00
	RESERVE TRANSFERS	2,990.83	2,990.83	.00	17,945.02	17,945.02	.00	35,890.00
	TOTAL EXP INCLUDING RES.TRANS	33,177.54	28,286.99	(4,890.55)	173,706.45	171,471.98	(2,234.47)	341,194.00
	- CURRENT NET INCOME (LOSS)	(4,812.05)	(167.99)	(4,644.06)	(1,761.51)	(2,757.98)	996.47	(3,766.00)

Pebble Beach Villas Inc. Reserve Statement As of 06/30/17

	BEGINNING OF YEAR	YTD ALLOCATION	YTD DISBURSEMENTS	AVAILABLE BALANCE
RESERVES:				
Roofing Reserve				
Roofing Balance, January 1	177,671.02	0.00	0.00	177,671.02
Assessment-Roofing Reserve	0.00	5,190.52	0.00	5,190.52
Interest-Roofing Reserve	0.00	536.37	0.00	536.37
Expenses-Roofing Reserve	0.00	0.00	4,750.00	(4,750.00)
Subtotal Roofing Reserve	177,671.02	5,726.89	4,750.00	178,647.91
Painting Reserve				
Painting Balance, January 1	51,698.89	0.00	0.00	51,698.89
Assessment-Painting Reserve	0.00	4,733.02	0.00	4,733.02
Interest-Painting Reserve	0.00	160.57	0.00	160.57
Subtotal Painting Reserve	51,698.89	4,893.59	0.00	56,592.48
Paving Reserve				
Paving Balance, January 1	41,515.27	0.00	0.00	41,515.27
Assessment-Paving Reserve	0.00	2,661.98	0.00	2,661.98
Interest-Paving Reserve	0.00	127.59	0.00	127.59
Subtotal Paving Reserve	41,515.27	2,789.57	0.00	44,304.84
Recreation Reserve				
Recreation Reserve Bal, Jan 1	24,178.99	0.00	0.00	24,178.99
Interest-Recreation Reserve	0.00	72.48	0.00	72.48
Subtotal Recreation Reserve	24,178.99	72.48	0.00	24,251.47
Building Reserve				
Building Reserve Bal, Jan 1	57,230.65	0.00	0.00	57,230.65
Assessment-Building Reserve	0.00	5,359.50	0.00	5,359.50
Interest-Building Reserve	0.00	177.91	0.00	177.91
Subtotal Building Reserve	57,230.65	5,537.41	0.00	62,768.06
TOTAL RESERVES	352,294.82	19,019.94	4,750.00	366,564.76
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DATE: 7/17/17 TIME: 11:24 AM

Pebble Beach Villas Inc.

RPRT02 PAGE 1

COLLECTION STATUS REPORT: AS OF June 30, 2017

ACCOUNT NUMBER SEQUENCE

* - Previous Owner or Renter

NAME ALT LAST PAYMT/ MONTHS ACCOUNT AMOUNT ADDRESS ADDR DELQ STATUS DELQ CODE/DESCRIPTION DUE

GRAND TOTAL : 0.00 ____

TIME: 11:24 AM

Pebble Beach Villas Inc.

RPRT02 2

COLLECTION STATUS REPORT: AS OF June 30, 2017

ACCOUNT SUMMARY

ACCOUNT	ACCOUNT	DELINQUENCY
NUMBER	DESCRIPTION	AMOUNT
	TOTAL	\$0.00

CHARGE CODE RECAP

CODE	YEAR	DESCRIPTION	G/L ACCT #	AMOUNT
			TOTALS	

AGING SUMMARY

1			
!DELINQ. PERIOD	! TOTAL AMT.	OWED !	UNITS!
!			!
!	!	!	!
10 - 1 MONTH	!	!	!
!	!	!	!
!1 - 2 MONTHS	!	!	!
!	!	!	!
!2 - 3 MONTHS	!	!	!
!	!	!	!
13 - 4 MONTHS	1	į	!
!	1	!	1
!OVER 4 MONTHS	1	!	!
!	!	!	!
OTHER	!	!	!
!	1	!	!
!			!
!	!	!	
TOTAL	!	!	!
1	1	!	!
1			t

-- End of report --

CASH DISBURSEMENTS

Starting Check Date:

6/01/17

Cash Account #: 10215

Ending Check Date:

6/30/17

Check Date	Check #	Vend #	Name		Ch	eck Amount	Reference	
6/01/17	1211	ELLIOT	ELLIOTT MERRIL	L COMMUNITY		4,531.25		
		1	- • II	* 3-4-	3 L H	mee data	Amount-paid	Reference
			Invoice-#	Inv-date	Acct # 61550	Eff-date 6/01/17	1,656.00	MANAGEMENT
			JUNE	6/01/17 6/01/17	61660	6/01/17	27.50	CELL PHONE 1/2
			JUNE	6/01/17	61660	6/01/17	43.33	POSTAGE
		7417 7418	JUNE 2017	6/01/17	61660	6/01/17	47.05	COPIES
		7419	JUNE 2017	6/01/17	61660	6/01/17	23.30	SUPPLIES
		7420	JUNE 2017	6/01/17	61800	6/01/17	2.62	PHONE
		7421		6/01/17	61660	6/01/17	8.00	RECORD STORAGE
		7422		6/01/17	61660	6/01/17	5.00	FAX
			732091	6/01/17	61300	6/01/17	61.25	2017 #59-1646626
		7424		6/01/17	65300	6/01/17	2,657.20	MAINTENANCE LABOR
						-		
						Totals:	4,531.25	
6/07/17	1212	COMCAS	COMCAST CABLE			129.41	01710 26544	7-01-7
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7426	JUNE INTERNET	6/07/17	61800	6/07/17	129.41	01710 265447-01-7
6/07/17	1213	REPUBL	REPUBLIC SERVI	CES #769		268.00	JUNE TRASH	#3-0769-200018
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			0769-000486497	6/07/17	75500	6/07/17	268.00	JUNE TRASH #3-0769-200018
6/14/17	1214	ITALI	THE ITALIAN H	ANDYMAN		180.00	06/12 CLUBH	OUSE CLEA
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			271475	6/14/17	65200	6/14/17	180.00	06/12 CLUBHOUSE CLEA
6/15/17	1215	BUSIK	BUSINESS CARD			158.74	DOOR SWEEPS	3
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			HOMEDEPOT	5/17/17	63300	6/15/17	158.74	DOOR SWEEPS
6/15/17	1216	NATIVE	NATIVEGREEN P	EST CONTROL		900.00	JUN LAWN/CH	IINCH BUG CONTR
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			30162	6/14/17	66700	6/14/17	900.00	JUN LAWN/CHINCH BUG CONTR
6/15/17	1217	SOUTHE	SOUTHDATA			13.12	COUPON BOOK	κs
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			992409468	5/31/17	61660	5/31/17	13.12	COUPON BOOKS

CASH DISBURSEMENTS

Starting Check Date:

6/01/17

Cash Account #: 10215

Ending Check Date:

6/30/17

Check Date	Check #	Vend #	: Name		Che	eck Amount	Reference	
6/15/17	1218	TERM	TERMINIX			1,802.40		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7430	8813259	6/14/17	63800	6/14/17	1,460.00	7/1/17-18 DRYWOOD TERMI
		7435	890735764	5/31/17	63800	5/31/17	342.40	MAY INTERIOR PEST CONTROL
						Totals:	1,802.40	
6/15/17	1219	VEROCH	VERO CHEMICA	L, INC.		156.57		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7431	201585	3/31/17	71400	5/31/17	57.30	CHEMICALS
		7432	202565	4/14/17	71400	5/31/17	59.21	CHEMICALS
		7433	205617	6/05/17	63300	6/05/17	40.06	SUPPLIES
						Totals:	156.57	
6/15/17	1220	PAC PREMIUM ASSIGNMENT CORP.				7,772.74	08 OF 10 PA	YMENTS
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7437	16159732	6/15/17	11610	6/15/17	7,772.74	08 OF 10 PAYMENTS
6/20/17	1221	LWALTO	LWALTO L.WALTON ELECTRIC, INC.			300.00	LANSCAPE LI	GHTS
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7438	173083	4/20/17	63300	6/20/17	300.00	LANSCAPE LIGHTS
6/22/17	1222	CAPONE CAPITAL ONE BANK				102.77	PARTS / SUP	PLLY
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7443	HOMEDEPOT	6/08/17	63300	6/08/17	102.77	PARTS / SUPPLY
6/22/17	1223	FLBULB FLORIDA BULB & BALLAST INC			:	162.64	1 BX BULBS	
		Vchr-#	Invoice-#	Inv-date	Acat #	Eff-date	Amount-paid	Reference
		7442	617058	6/07/17	63300	6/07/17	162.64	1 BX BULBS
6/22/17	1224	PACES PACE'S III PATIO FURN.		214.00	REPAIR CUSH	HION		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7440	2736	6/09/17	71400	6/09/17	214.00	REPAIR CUSHION
6/22/17	1225	WATER	TAMEDEODOE :	IRRIGATION INC		112.24	PARTS / LAI	3OR

CASH DISBURSEMENTS

Starting Check Date:

6/01/17

Cash Account #: 10215

Ending Check Date:

6/30/17

Check Date	Check #	Vend # Name			Check Amount		Reference	
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7441	9083	5/26/17	66400	6/22/17	112,24	PARTS / LABOR
6/22/17	1226	YEAR YEAR ROUND LAWN MAINT				2,454.00	JUNE MAINTE	ENANCE
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7439	061517	6/22/17	66300	6/22/17	2,454.00	JUNE MAINTENANCE
6/23/17	1227	CAPONE	CAPONE CAPITAL ONE BANK			135.87	CAULK GUN,	LEVELER
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
				6/15/17	63300	6/15/17	135.87	CAULK GUN, LEVELER
6/27/17	1229	ITALI	THE ITALIAN	HANDYMAN		180.00	06/26 CLUBE	OUSE CLEA
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			271476	6/27/17	65200	6/27/17	180.00	06/26 CLUBHOUSE CLEA
6/27/17	1230	VEROCH	VEROCH VERO CHEMICAL, INC.			107.85	CHEMICALS	
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7445	206154	6/14/17	71400	6/14/17	107.85	CHEMICALS
6/27/17	1231	CITYVB	CITY VERO BE	ACH UTILITIES		2,883.30		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		7453	05/11-06/12	6/27/17	66450	6/27/17	276.97	404 KGAL
		7454	05/11-06/12	6/27/17	75310	6/27/17	578.52	4097 KW
		7455	05/11-06/12	6/27/17	75710	6/27/17	2,027.81	101 KGAL
						Totals:	2,883.30	
6/29/17	1232	CAPONE	CAPITAL ONE	BANK		16.02	SPRAYER	
		Vchr-#	Invoice-#	Inv-date	Acat #	Eff-date	Amount-paid	Reference
		7456	HOMEDEPOT	6/22/17	63300	6/22/17	16.02	SPRAYER
6/30/17	1233	PAC	PREMIUM ASSIGNMENT CORP.			78.15	LOAN BALAN	CE
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			16111922	6/30/17	11610	6/30/17	78.15	LOAN BALANCE

Totals:

22,659.07