

Pebble Beach Villas Inc. October 2013 Financial and Property Report

TO:

Board of Directors

FROM:

Rick Kimes, CMCA

Elliott Merrill Community Management

DATE:

November 22, 2013

FINANCIAL REPORT

Current Month Expenses: \$21,407 with a budget of \$25,462 or \$4,054 under budget.

Variances by Category:

- Administrative: \$615 under budget.

- Building Operations: \$596 under budget.

- Grounds and Landscape: \$550 under budget.

- Recreational Facilities: \$367 under budget.

- Utilities: \$1,549 under budget.

- Miscellaneous: \$375 under budget.

YEAR-TO-DATE EXPENSES - \$231,780 with a budget of \$256,370 or \$24,590 under budget for the year.

Variances by category and explanations for the current year are as follows:

- Administrative: \$5,225 under budget.

- Building Operations: \$2,626 under budget.

- Grounds & Landscape: \$2,046 under budget.

- Recreational Facilities: \$1,667 under budget.

- Utilities: \$10,214 under budget.

- Miscellaneous: \$2,810 under budget.

Total Reserves: \$232,715

PEBBLE BEACH VILLAS CONDOMINIUM ASSOCIATION, INC.

c/o Elliott Merrill Community Management 835 20th Place Vero Beach, FL 32960 772-569-9853 772-569-4300 - Fax

PROJECT TASK LIST OCTOBER 15 - NOVEMBER 15, 2013

- Removed eight mice from D building storage area
- Replaced two tennis court water rollers
- Called in for clubhouse A/C problems
- Barker A/C ran new Freon line for H72
- Bleached and washed pool deck and patio furniture
- Bleached and washed catwalks in all buildings
- Fixed irrigation leak by guardhouse pipe was cut by Comcast
- PBV sign at A1A down replaced rotten poles and split signs to each side of driveway as requested
- Repaired dead phone lines at clubhouse
- Christmas palms treated for White Fly
- Sprayed weeds on pool deck
- Cleaned and changed out all micro jets at north hedge between C and D buildings
- Replaced and painted two crushed gutter downspouts at north D garage
- Completed light installs at A1A entrance
- Fire inspection two lights repaired and one key made for meter room
- Ordered signs for all utility rooms and meter rooms
- Replaced door knobs on meter rooms

Balance Sheet As of 10/31/13

	ASSETS		
Operating-Seacoast National	\$ 40,523.32		
Operating-TD Bank (Laundry)	4,960.36		
Subtotal Operating Cash	\$		45,483.68
Reserves-SunTrust MM	\$ 125,152.72		
Reserves-BankUnited MM	107,562.50		
Subtotal Reserve Cash	 ş	;	232,715.22
Accounts Receivable	\$ 399.31		
Accounts Receivable-Other	3.37		
Prepaid Insurance	31,110.42		
Subtotal All Other Cash	\$; 	31,513.10
TOTAL ASSETS	\$		309,712.00

Balance Sheet As of 10/31/13

LIABILITIES & EQUITY

	LIF	BITTLIES & EGOIL	ı
CURRENT LIABILITIES:			
Accounts Payable	\$	1,341.31	
A/P Fees		60.00	
Prepaid Maintenance Fees		12,833.61	
Subtotal Current Liabilities	-	\$	14,234.92
Special Assessments			
Subtotal Special Assessments	-	\$.00
RESERVES:			
Roofing Reserve	\$	142,404.74	
Painting Reserve		34,397.94	
Paving Reserve		24,170.97	
Recreation Reserve		22,996.98	
Building Reserve		8,744.59	
Subtotal Reserves	•	\$	232,715.22
EQUITY:			
Operating Balance, January 1	\$	36,951.32	
Current Year Net Income/(Loss)	25,810.54	
Subtotal Equity		\$	62,761.86
TOTAL LIABILITIES & EQUITY		\$	309,712.00
		=	

Income/Expense Statement Period: 10/01/13 to 10/31/13

			Current Period				Yearly	
	Description	Actual	Budget	Variance	Actual	Year-To-Date Budget	Variance	Budget
			-					
INCOME: 55110	Current Assessments	28,864.00	28,864.00	.00	288,640.00	288,640.00	.00	346,368.00
55120	Interest Income	1.71	.00	1.71	13.81	.00	13.81	.00
	Owner Finance Charges	3.37	.00	3.37	146.08	.00	146.08	.00
55122 55150	Laundry Receipts Income	598.75	.00	598.75	3,685.85	.00	3,685.85	.00
55160	Application Fees Income	.00	.00	.00	600.00	.00	600.00	.00
	App Processing Fees Expense	.00	.00	.00	(100.00)	.00	(100.00)	.00
55161	Why brocessing reas pyhonee							
	Subtotal Income	29,467.83	28,864.00	603.83	292,985.74	288,640.00	4,345.74	346,368.00
expenses								
ADMINIST	PRATIVE EXPENSES				4 HPO 00	1,750.00	.00	1,750.00
61100	Annual Review & Tax Prep	.00	.00	.00	1,750.00	290.84	(58.41)	349.00
61300	Corporate/Condo Fees	.00	29.08	29.08	349.25	101,425.00	4,099.43	121,710.00
61400	Insurance	9,773.94	10,142.50	368.56	97,325.57 277.46	833.30	555.84	1,000.00
61500	Legal Fees	.00	83.33	83.33		16,078.30	.00	19,294.00
61550	Management Fee	1,607.83	1,607.83	.00	16,078.30	1,833.30	429.92	2,200.00
61660	Office Supplies/Copies/Postag	48.21	183.33	135.12	1,403.38	•	198.51	1,275.00
61800	Telephone	106.95	106.25	(.70)	863.99	1,062.50	190.51	1,2.0.44
	TOTAL ADMINISTRATIVE EXPENSES	11,536.93	12,152.32	615.39	118,047.95	123,273.24	5,225.29	147,578.00
BUILDING	SS OPERATIONS			4				
63300	Building Repairs & Maintenanc	297.09	833.33	536.24	4,851.20	8,333.30	3,482.10	10,000.00
63800	Pest Control: Buildings	304.95	304.92	(.03)	4,399.50	3,049.20	(1,350.30)	3,659.00
65300	Maintenance & Cleaning Labor	2,881.28	2,941.67	60.39	28,922.36	29,416.70	494.34	35,300.00
	BUILDINGS OPERATIONS	3,483.32	4,079.92	596.60	38,173.06	40,799.20	2,626.14	48,959.00
GROUNDS	/LANDSCAPE CARE							** *** **
66300	Grounds/Lawn Contract	2,454.00	2,454.00	.00	24,540.00	24,540.00	.00	29,448.00
66400	Irrigation Repairs	304.17	183,33	(120,84)	1,417.43	1,833.30	415.87	2,200.00
66450	Irrigation Water	458.23	416.67	(41.56)	3,225.55	4,166.70	941.15	5,000.00
66600	Plant Replacement & Mulch	.00	416.67	416.67	4,085.58	4,166.70	81.12	5,000.00
66700	Spraying & Fertilizer	600.00	396.67	(203.33)	4,585.00	3,966.70	(618.30)	4,760.00
66800	Palm Trimming & Pruning	.00	500.00	500.00	3,773.00	5,000.00	1,227.00	6,000.00
	TOTAL GROUNDS/LANDSCAPE CARE	3,816.40	4,367.34	550.94	41,626.56	43,673.40	2,046.84	52,408.00

Income/Expense Statement Period: 10/01/13 to 10/31/13

			Current Period			Year-To-Date		Yearly
	Description	Actual	Budget	Variance	Actual	Budget	Variance	Budget
DECDEATI	ON FACILITIES	·						
70130	Clubhouse Repairs	.00	208.33	208.33	.00	2,083.30	2,083.30	2,500.00
71400	Pool Supplies & Repairs	86.97	229.17	142.20	2,788.30	2,291.70	(496.60)	2,750.00
73000	Tennis Courts Repairs	.00	16.67	16.67	85.46	166.66	81.20	200.00
	TOTAL RECREATION FACILITIES	86.97	454.17	367.20	2,873.76	4,541.66	1,667.90	5,450.00
UTILITIE	.s							
75310	Electricity	524.91	633.33	108.42	6,861.95	6,333.30	(528.65)	7,600.00
75500	Trash Removal	175.96	400.00	224.04	2,446.80	4,000.00	1,553.20	4,800.00
75710	Water & Sewer	1,783.05	3,000.00	1,216.95	20,810.39	30,000.00	9,189.61	36,000.00
	TOTAL UTILITIES	2,483.92	4,033.33	1,549.41	30,119.14	40,333.30	10,214.16	48,400.00
MISCELL	ANEOUS							4 500 00
77300	Contingency	.00	375.00	375.00	939.73	3,750.00	2,810.27	4,500.00
	TOTAL MISCELLANEOUS	.00	375.00	375.00	939.73	3,750.00	2,810.27	4,500.00
	SUBTOTAL OPERATING EXPENSES	21,407.54	25,462.08	4,054.54	231,780.20	256,370.80	24,590.60	307,295.00
RESERVE	TRANSFERS							
85010	Roofing Reserve Expense	830.83	830.83	.00	8,308.30	8,308.30	.00	9,970.00
85020	Painting Reserve Expense	583.33	583.33	.00	5,833.30	5,833.30	.00	7,000.00
85030	Paving Reserve Expense	447.17	447.17	.00	4,471.70	4,471.70	.00	5,366.00
85060	Recreation Reserve Expense	1,041.67	1,041.67	.00	10,416.70	10,416.70	.00	12,500.00
85140	Buildings Reserve Expense	636.50	636.50	.00	6,365.00	6,365.00	.00	7,638.00
	reserve transfers	3,539.50	3,539.50	.00	35,395.00	35,395.00	.00	42,474.00
	TOTAL EXP INCLUDING RES.TRANS	24,947.04	29,001.58	4,054.54	267,175.20	291,765.80	24,590.60	349,769.00
	- CURRENT NET INCOME (LOSS)	4,520.79	(137.58)	4,658.37	25,810.54	(3,125.80)	28,936.34	(3,401.00)

Pebble Beach Villas Inc. Reserve Statement As of 10/31/13

	BEGINNING OF YEAR	YTD ALLOCATION	YTD DISBURSEMENTS	AVAILABLE BALANCE	
RESERVES:					
Roofing Reserve				410 450 00	
Roofing Balance, January 1	140,452.00	0.00	0.00	140,452.00	
Assessment-Roofing Reserve	0.00	8,308.30	0.00	8,308.30	
Interest-Roofing Reserve	0.00	402.73	0.00	402.73	
Expenses-Roofing Reserve	0.00	0.00	6,758.29	(6,758.29)	
Subtotal Roofing Reserve	140,452.00	8,711.03	6,758.29	142,404.74	
Painting Reserve					
Painting Balance, January 1	28,474.74	0.00	0.00	28,474.74	
Assessment-Painting Reserve	0.00	5,833.30	0.00	5,833.30	
Interest-Painting Reserve	0.00	89.90	0.00	89.90	
Subtotal Painting Reserve	28,474.74	5,923.20	0.00	34,397.94	
Paving Reserve					
Paving Balance, January 1	27,948.22	0.00	0.00	27,948.22	
Assessment-Paving Reserve	0.00	4,471.70	0.00	4,471.70	
Interest-Paving Reserve	0.00	66.05	0.00	66.05	
Expenses-Paving Reserve	0.00	0.00	8,315.00	(8,315.00)	
Subtotal Paving Reserve	27,948.22	4,537.75	8,315.00	24,170.97	
Recreation Reserve					
Recreation Reserve Bal, Jan 1	12,531.02	0.00	0.00	12,531.02	
Assessments-Recreation Reserve	0.00	10,416.70	0.00	10,416.70	
Interest-Recreation Reserve	0.00	49.26	0.00	49.26	
Subtotal Recreation Reserve	12,531.02	10,465.96	0.00	22,996.98	
Building Reserve					
Building Reserve Bal, Jan 1	6,463.12	0.00	0.00	6,463.12	
Assessment-Building Reserve	0.00	6,365.00	0.00	6,365.00	
Interest-Building Reserve	0.00	16.47	0.00	16.47	
Expenses-Building Reserve	0.00	0.00	4,100.00	(4,100.00)	
Subtotal Building Reserve	6,463.12	6,381.47	4,100.00	8,744.59	
TOTAL RESERVES	215,869.10	36,019.41	19,173.29	232,715.22	
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CASH DISBURSEMENTS

Starting Check Date: 10/01/13

Cash Account #: 10205

Ending Check Date:

10/31/13

Check Date	Check #	Vend #	Name		Ch	eck Amount	Reference	
10/02/13	1693	ELLIOT	ELLIOTT MERR	ILL COMMUNITY		4,231.51		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		5989	OCT 2013	10/02/13	61550	10/02/13	1,607.83	MANAGEMENT
		5990	OCT 2013	10/02/13	61660	10/02/13	27.50	CELL PHONE 1/2
		5991	OCT 2013	10/02/13	61660	10/02/13	6.90	POSTAGE
		5993	OCT 2013	10/02/13	61660	10/02/13	8.00	RECORD STORAGE
		5994	OCT 2013	10/02/13	65300	10/02/13	2,581.28	MAINTENANCE LABOR
						Totals:	4,231.51	
10/02/13	1694	PEBBLE	PEBBLE BEACH	RESERVE		3,539.50	reserve fun	YDING .
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		5992	OCT 2013	10/02/13	85140	10/02/13	636.50	RESERVE FUNDING
		5992	OCT 2013	10/02/13	85020	10/02/13	583.33	
		5992	OCT 2013	10/02/13	85030	10/02/13	447.17	
		5992	OCT 2013	10/02/13	85010	10/02/13	830.83	
			OCT 2013	10/02/13	85060	10/02/13	1,041.67	
						Totals:	3,539.50	
10/04/13	1695	CLIMAT	CLIMATIC-SOL	AR CORP.		90.00	Solar Panei	L REPAIR
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		5997	9980	9/25/13	71400	9/25/13	90.00	SOLAR PANEL REPAIR
10/04/13	1696	DARLEN	DARLENE FOWL	er inc		200.00		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		5995	409 09/16 SVC	9/30/13	65300	9/30/13	100.00	SEP CLEANING
		5996	412 09/30 svc	9/30/13	65300	9/30/13	100.00	SEP CLEANING
						Totals:	200.00	
10/04/13	1697	FLBULB	FLORIDA BULB	& BALLAST INC		73.27		
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		5998	523142	9/25/13	63300	9/25/13	20.33	BATTERIES
		5999	523195	9/24/13	63300	9/24/13	52.94	LIGHT
						Totals:	73.27	
10/04/13	1698	LANCEL	LANCELOT IND	USTRIES LLC		85.46	2 ROLL-DRI	ROLLERS

CASH DISBURSEMENTS

Starting Check Date: 10/01/13

Cash Account #: 10205

Ending Check Date: 10/31/13

Check Date	Check #	Vend #	Name		Ch	eck Amount	Reference	<u></u>
			Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			092413	9/24/13	73000	9/24/13	85.46	2 ROLL-DRI ROLLERS
						07 C15 04	11/12_14 700	URACE DWNPYMT
10/15/13	1699	RANEW	RANEW INSURANCE	AGENCY		27,615.04	11/13-14 102	ORACE DUNETMI
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		6001		10/15/13	11610	10/15/13	27,615.04	11/13-14 INSURACE DWNPYMT
10/21/13	1700	COMCAS	COMCAST CABLE			106.95	01710 265447	-01-7
		17-h #	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			OCT INTERNET/PH	10/21/13	61800	10/21/13	106.95	01710 265447-01-7
		9003	OCI INTERMELIER	10/ 21/ 13	VV	,,		
10/21/13	1701	TREARE	TREASURE COAST	REFUSE		175.96	OCT TRASH #3	-0769-2000188
				w 3.1.	3 A	766	Amount-naid	Reference
			Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid 175.96	OCT TRASH #3-0769-2000188
		6002	0769-000341300	10/21/13	75500	10/21/13	113.70	201 IIII01 0 (10) C040100
10/29/13	1702	BUSI	BUSINESS CARD			103.98		
,,								
		Vehr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		6015	HOME DEPOT	9/22/13	63300	10/29/13	16.84	EPOXY, TRIMMER SPARK PLUG
		6016	HOME DEPOT	9/22/13	63300	10/29/13	87.14	PHOTOCELL, BATTERIES
						Totals:	103.98	
10/29/13	1703	CITYVE	GITY VERO BEAC	H UTILITIES		2,766.19		
				 1-4-	B 4	mff_dobo	Amount-paid	Reference
			Invoice-#	Inv-date	Acat # 66450	Eff-date 10/29/13	458.23	682 KGAL
		6007	•	10/29/13	75310	10/29/13	524.91	3574 KW
		6008	09/12-10/10	10/29/13	75310 75710	10/29/13	1,783.05	058 KGAL
		6009	09/12-10/10	10/29/13	12110	701 531 73		
						Totals:	2,766.19	
10/29/13	1704	DAVID	L DAVID LONG LOC	K SERVICE II	NC .	78.11	LOCK REPAIR	
			. 11	T 3-6-	Nach #	Eff-date	Amount-paid	Reference
			Invoice-#	Inv-date	Acct #	10/15/13	78.11	LOCK REPAIR
		6014	101513	10/15/13	63300	10/13/13	10.11	AUGUS PHILIAIS
	1705	FIF	FIRST INSURANC	CE FUNDING C	ORP	1,278.27	04206-0001-	1767500
10/29/13	1705							
10/29/13	1703	Vohr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
10/29/13	1700		Invoice-# 05 OF 10 PYMNTS	Inv-date 10/29/13	Acct #	Eff-date 10/29/13	Amount-paid 1,278.27	Reference 04206-0001-1767500

Date 11/19/13 Time 14:16:36

CASH DISBURSEMENTS

Starting Check Date: 10/01/13

Cash Account #: 10205

Ending Check Date:

10/31/13

Check Date	Check #	Vend#	Name		Ch	eck Amount	Reference	
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
			0161784-IN	9/30/13	66400	9/30/13	127.50	REPAIR LINE
10/29/13	1707	SOUTHD	SOUTHDATA			11.62	COUPON BOOKS	
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		6004	991861181	9/30/13	61660	9/30/13	11.62	COUPON BOOKS
10/29/13	1708	TERM	TERMINIX			304.95	OCT INTERIOR	PEST CONTROL
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		6012	329149481	10/29/13	63800	10/29/13	304.95	OCT INTERIOR PEST CONTROL
10/29/13	1709	VEROCH	VERO CHEMICA	L, INC.		70.64	CHLORINE, NO	TROUBLES
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		6005	120012	10/04/13	71400	10/04/13	70.64	CHLORINE, NO TROUBLES
10/29/13	1710	year	YEAR ROUND L	THIAM NWA		2,454.00	OCT MAINTENA	NCE
		Vchr-#	Invoice-#	Inv-date	Acct #	Eff-date	Amount-paid	Reference
		6010	101513	10/29/13	66300	10/29/13	2,454.00	OCT MAINTENANCE

Totals:

43,312.95