

7.10.2023

PEBBLE BEACH VILLAS

PROCEDURE #8

TENNIS BALL MACHINE USE

POLICY:

1. Tennis Ball Machine use is restricted to owners and guests; however, if available, machine use may be extended to renters.
2. Scheduling of use must be registered in the logbook maintained outside the Clubhouse.
3. Use is on a first come, first served basis.
4. Use cannot be scheduled more than 2 days in advance.
5. Use must be signed in and signed out at time of use and must adhere to their scheduled sign-in time.
6. Machine use is limited to one hour at any one time.
7. If use/demand warrants, use is limited to one hour every two days.
8. Users take full responsibility for care and protection of the machine.
9. Users accept that they may be responsible for machine misuse repairs and associated cost.

OPERATING PROCEDURES/USE:

1. The machine is stored in the south side storage room, back room, in Building G.
2. The key to G Building is hanging just inside the Clubhouse door.
3. Disconnect the machine from the power source, and bring the machine and balls to the court only at the scheduled time.
4. Read "Proper Use of Machine" information.
5. Use the machine in a safe manner.
6. Protect the machine in inclement weather.
7. Accept full responsibility when allowing children and guests to use the machine.
8. After use, collect all balls and return all equipment to G Building.
9. Leave tennis court completely clean after use.

AFTER USE:

1. Wipe off the machine and clean with cloth in storage area.
2. Store the machine and balls in space provided.
3. Reconnect the machine to electric charger.
4. Secure storage area as necessary.
5. Sign out in Clubhouse logbook and hang key near Clubhouse door.
6. Report malfunctions/breakage to Property manager immediately.